



Call for Consultancy

White Paper on the Future of Environmental Peacebuilding

Location: Remote

Expected Timeline: April 2021 - February 2022

Project Scale: Estimated 35 to 45 days

The role:

Reporting to the Geneva Peacebuilding Platform, and in close consultation with the Steering Committee, this role will own the coordination and editing of the [*White Paper on the Future of Environmental Peacebuilding*](#).

The *White Paper* is a policy-oriented document, to be developed through a reflective, consultative, multi-stakeholder process. It aims to deliver a strong, cogent message about the future of the field to the Stockholm+50 forum in June 2022. This project was developed not only to advance a policy agenda for environmental peacebuilding, but also to foster inter-institutional collaboration and shared innovation for the field. It is intentionally designed as a highly collaborative project, inviting institutions to work together to make submissions, and creating space for field-wide reflection on drafts at each step of the process.

The Editing Consultant will coordinate and review incoming submissions from contributors, liaise with the Steering Committee, and most importantly, draft a first pass at a synthetic 10-page *White Paper*, drawing on all of the inputs received. It is essential that the consultant not only have experience with coordination, project management, and policy writing, but a strong grasp on the environmental peacebuilding field.

The role of the Editing Consultant follows two main skill sets:

- Editing and proofreading
 - Review and edit all submissions received in the second phase of the *White Paper* process, which may include direct liaison and exchanges with some of the submitting organisations.
 - Contribute to the design and implementation of a sharing, engagement and influencing strategy together with GPP and in close coordination with the Steering Committee.

- Synthesis and drafting
 - Review all proposals received through the public [Call for Proposals](#) and provide a substantive overview to prepare the final selection by the Steering Committee.
 - Draft a first version of a synthetic 10-page *White Paper* based on guidance on key messaging provided by the Steering Committee and lead the finalisation of the White Paper based on iterative consultation steps with a wider circle of actors.

Candidate profile:

- Master's degree or relevant professional experience
- Fluency in English
- Outstanding analytical and communication skills, both written and verbal
- A strong command of the environmental peacebuilding field
- Ability to work independently and under pressure; a self-starter
- Strong coordination skills and experience with collaborative learning processes

Advantages include:

- Command in French, Spanish, Chinese, Arabic, and/or Russian
- Experience in policy writing
- Facilitation skills, notably for larger group settings

How to apply:

Candidates should send their applications to annika@gpplaform.ch by 28 March 2021 (the deadline has been extended) with the subject heading WPCONSULTANT_YOURNAME enclosing:

- 1) a motivational statement in English describing your relevant experience and what you would contribute to the *White Paper* (maximum one page)
- 2) a statement reacting to these terms of reference, outlining how you understand the assignment and how you would approach the different tasks, including a financial estimate (maximum one page)
- 3) a concise CV (maximum two pages)
- 4) a writing sample (maximum two pages)

The Geneva Peacebuilding Platform is committed to equality of opportunity and encourages applications from all qualified candidates regardless of gender, race, ethnicity, age, sexual orientation, gender identity, class, education, indigeneity, religion, ability, native language, color, and family status.